PLEASE FILL IN THE REGISTER FORM AND SEND IT BY EMAIL NO LATER THAN 15th April 2019. Please put on subject of the email: ESREF2019. After this date, reservation and price will be subjected to hotel availability.

Name
Surname:

Phone number: Fax number

Email

**Room Choice**
- For Studio: □☑ Single Room (one double bed) □☑ Twin Room (2 twin beds)
- For apartment: □☑ 1 Double bed (and sofa-bed) □☑ twin beds (and sofa-bed)

**Arrival & Departure Time**

Arrival date and time _______________ Departure date and time _______________.

(Check-In from 3:00 PM) (Check-Out before 11:00 AM)

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Once everything is completed and that we have all information required, please ask our reception to send you the “reddot payment link” in order to securely pay for your stay.

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**CANCELLATION POLICY**

**Booking:**
- when your booking is confirmed, you will be asked to pay through our reddot link in order to prepaid your stay totally.

**Cancellation policy:**
- Total or partial cancellation by the company incurs the following charge per cancelled accommodation:
  - From 29 to 15 days before arrival: 30%
  - From 14 to 8 days before arrival: 50%
  - From 7 to 3 days before arrival: 75%
  - Less than 3 days before arrival, anticipated departure and no-show: 100%

**PAYMENT POLICY**

The payment of the stay will be totally prepaid by credit card when reception will receive the confirmation.
DATA PROTECTION NOTICE

When registering at CITADINES WILSON TOULOUSE, we are legally obliged to collect and retain (for at least one year) information on the date of your arrival and expected departure, your name, your surname, your phone number and your email. The processing of these information is according to Art. 6 para. 1 Subpar 1 lit. c Subpar. 3 lit b GDPR necessary for compliance with a legal obligation [Citadines SA – 120 Rue Jean Jaurès – 92300 Levallois-Perret] is subject to. Furthermore, we act as Joint Controllers together with The Ascott Limited (168 Robinson Road, #30-01 Capital Tower, Singapore 068912) (“Ascott”). As such we process the aforementioned and other mandatory information on this Booking Form for the following purposes: to identify you as a contractual partner; to check the entered data for plausibility; to process to the payment of your reservation; and to process any warranty claims which may arise and also to assert any claims against you. The processing of this information is necessary for the performance of the contract we have with you, Art 6. Para 1. Subpar 1 lit. f GDPR. To ensure smooth and simple communication and for faster clarification of queries, we may – in case you voluntarily choose to provide us with the voluntary information necessary – process your personal data voluntarily provided by you based on Art. 6 para 1 Subpar 1 lit. f GDPR and our legitimate interests in the aforementioned purposes. Finally, we may, based on Art 6 para 1 Subpar 1 lit. f GDPR, process your personal information for the purposes of direct marketing, managing customer relations and reviewing, developing and improving the delivery and enhancing of our products and services, including conducting market research and data analytics.

When information is shared with Ascott Group’s companies, disclosed to authorized third parties, agents, service providers and business partners you requested services from and transferred to a non-EU country the processing is subject to the signature of the European Commission Model Contractual Clause. All other information on the Booking form will be deleted automatically after legal retention and documentation requirements. You have the right to access, rectification, erasure, objection, restriction of processing and data portability regarding this processing addressing Ascott, and to lodge a complaint with any supervisory authority.

In so far as your personal data are processed on the basis of legitimate interests pursuant to Art 6. para 1 subpar. 1 lit. f GDPR, you have the right, pursuant to Art 21 GDPR, to object to the processing of your personal data, in so far as there are grounds arising from your particular situation or it relates to objection to direct marketing. In the latter case, you have a general right to object which we shall heed without the stating of a particular situation. If you submit an objection, we shall no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or the processing is necessary for the establishment, exercise or defense of legal claims. If your objection is to the processing of data for direct marketing purposes, we shall cease processing immediately. In this case it is not necessary for you to assert a particular situation.

If you want to exercise your data subject rights, simply send an email to dpo-eu@the-ascott.com. No costs without any costs other than the transmission costs will arise.
For further information, please check our Privacy Policy (“PP”) at https://www.citadines.com/en/privacy-policy.html